

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF COMMISSIONERS
FOR THE HOUSING AUTHORITY OF THE CITY OF PEKIN

The Board of Commissioners for the Housing Authority of the City of Pekin met on Tuesday May 14, 2019, in the boardroom of the Housing Authority's general office at 1901 Broadway in Pekin, Illinois. The meeting was called to order at 4:31 P.M. by the Chairman Karl Jordan with roll call taken and those present as follows:

PRESENT: Commissioner Sharron Church, Commissioner Dave Volz, Commissioner Mary Beth Roffman and Chairman Karl Jordan

ABSENT: Commissioner Ann Trumpy

ALSO PRESENT: Executive Director, Dennis Green and Attorney Scott Kriegsman

Chairman Karl Jordan requested the approval of the minutes of the April 9, 2019 regular Meeting.

MOTION: By Commissioner Dave Volz, Second by Commissioner Sharron Church, to approve the minutes, of the April 9, 2019 regular Meeting, Roll call vote as follows:

AYES: Commissioner Sharron Church, Commissioner Dave Volz, Commissioner Mary Beth Roffman and Chairman Karl Jordan

NAYS: None

ABSENT: Commissioner Ann Trumpy

Motion passed

Chairman Karl Jordan then requested the approval of the minutes of the April 9, 2019 Annual Meeting Minutes.

MOTION: By Commissioner Dave Volz, Second by Commissioner Sharron Church, to approve the minutes of the April 9, 2019 Annual Meeting, Roll call vote as follows:

AYES: Commissioner Sharron Church, Commissioner Dave Volz, Commissioner Mary Beth Roffman and Chairman Karl Jordan

NAYS: None

ABSENT: Commissioner Ann Trumpy

Motion passed

The Chairman next called for a motion to approve the bills for payment for the Public Housing program in the amount of \$78,675.80, as amended.

MOTION: By: Commissioner Dave Volz, Second by Commissioner Mary Beth Roffman to approve the bills for payment for the public housing program in the amount of \$78,675.80, as amended.

AYES: Commissioner Sharron Church, Commissioner Dave Volz, Commissioner Mary Beth Roffman and Chairman Karl Jordan

NAYS: None

ABSENT: Commissioner Ann Trumpy

Motion passed

The Chairman next requested a motion to approve the bills for payment for the Green Valley Apartments in the amount of \$5,327.28.

MOTION: By Commissioner Dave Volz, Second by Commissioner Sharron Church to approve the bills for payment for the Green Valley Apartments in the amount of \$5,327.28, as amended.

AYES: Commissioner Sharron Church, Commissioner Dave Volz, Commissioner Mary Beth Roffman and Chairman Karl Jordan

NAYS: None

ABSENT: Commissioner Ann Trumpy

Motion passed

The Chairman next requested a motion to approve the bills for payment for the Meadow View Apartments in the amount of \$1,679.83 as amended.

MOTION: By Commissioner Dave Volz, Second by Commissioner Sharron Church to approve the bills for payment for the Meadowview Apartments in the amount of \$1,679.83, as amended.

AYES: Commissioner Sharron Church, Commissioner Dave Volz, Commissioner Mary Beth Roffman and Chairman Karl Jordan

NAYS: None

ABSENT: Commissioner Ann Trumpy

Motion passed

A motion was then requested to approve the Mackinaw Apartments bills for payment in the amount of \$1,733.61, as amended.

MOTION: By Commissioner Dave Volz, Second by Commissioner Sharron Church to approve the bills for payment for the Mackinaw Apartments in the amount of \$1733.61, as amended.

AYES: Commissioner Sharron Church, Commissioner Dave Volz, Commissioner Mary Beth Roffman and Chairman Karl Jordan

NAYS: None

ABSENT: Commissioner Ann Trumpy

Motion passed

A motion was then requested to approve the Delavan Apartments bills for payment in the amount of \$18,156.28, as amended.

MOTION: By Commissioner Mary Beth Roffman, Second by Commissioner Dave Volz to approve the bills for payment for the Delavan Apartments in the amount of \$18,156.28, as amended

AYES: Commissioner Sharron Church, Commissioner Dave Volz, Commissioner Mary Beth Roffman and Chairman Karl Jordan

NAYS: None

ABSENT: Commissioner Ann Trumpy

Motion passed

Chairman Karl Jordan then requested a motion to review and file the February 2019 Financial Statements for the Public Housing, Green Valley, Meadowview, Mackinaw and Delavan Apartments.

MOTION: By Commissioner Sharron Church, Second by Commissioner Dave Volz to review and file the February 2019 Financial Statements for the Public Housing, Green Valley, Meadowview, Mackinaw and Delavan Apartments.

AYES: Commissioner Sharron Church, Commissioner Dave Volz, Commissioner Mary Beth Roffman and Chairman Karl Jordan

NAYS: None

ABSENT: Commissioner Ann Trumpy

Motion passed

Public Presentation:

No one present

Commissioners Training:

None

Old Business:

None

New Business

A. Resolution No. 2404-Request To Award Contract To GE Appliances In The Amount Of \$89,720.00 For The Purchase Of 100 Refrigerators and 100 Ranges For The Broadway Apartments Under CFP Grant I106P-044 501-17, Account No. 1465.1 Dwelling Equipment

MOTION: By Commissioner Dave Volz, Second by Commissioner Sharron Church to Award the Contract to GE Appliances In The Amount Of \$89,720.00 For The Purchase Of 100 Refrigerators and 100 Ranges For The Broadway Apartments Under CFP Grant I106P-044 501-17, Account No. 1465.1 Dwelling Equipment

AYES: Commissioner Sharron Church, Commissioner Dave Volz, Commissioner Mary Beth Roffman and Chairman Karl Jordan

NAYS: None

ABSENT: Commissioner Ann Trumpy

Motion passed

Chairman Karl Jordan then addressed the Consent Agenda asking if there were any items to be pulled for discussion. None were pulled for discussion

The Chairman requested a motion to approve Item(s) No.1-7 of the Consent Agenda.

1. Resolution No. 2405-Pilot payment for the Broadway Apartments in the amount of \$21,178.61
2. Resolution No. 2406-Pilot payment for the Green Valley Apartments in the amount of \$6,428.07
3. Resolution No. 2407- Pilot payment for the Meadowview Apartments in the amount of \$6,444.29
4. Resolution No. 2408- Pilot payment for the Mackinaw Apartments in the amount of \$4,093.03
5. Resolution No. 2409- Authorization to sign a Model Form of Agreement between Alliance Architecture and The Housing Authority of the City of Pekin for the execution of task orders for two years.
6. Resolution No. 2410- Authorization to sign the Proposed Task Order Number One from Alliance Architecture, under CFP Grant IL601 501-17&18 Fees and Costs, in the amount of \$39,500.00 for the exterior renovation of the Park Ridge Apartments, to include replacement of siding, soffit, gutters, downspouts, rake, fascia, and front and rear storm doors in 50 Units and will include minor brick/foundation repairs
7. Receive and file the vacancy report as of April 30, 2019 for Public Housing, Green Valley, Meadow View, and Mackinaw Apartments.

MOTION: By Commissioner Mary Beth Roffman, Second by Commissioner Dave Volz to approve items 1-7 of the Consent Agenda

AYES: Commissioner Sharron Church, Commissioner Dave Volz, Commissioner Mary Beth Roffman and Chairman Karl Jordan

NAYS: None

ABSENT: Commissioner Ann Trumpy

Motion passed

The Executive Director reviewed his May report for the Board

A motion was made by Commissioner Mary Beth Roffman, seconded by Commissioner Dave Volz, to receive and file the Executive Director's May report. Roll call vote was taken. Motion carried unanimously.

Having completed all business for the evening, the Chairman called for a motion to adjourn. A motion was made by Commissioner Dave Volz, seconded by Commissioner Sharron Church, to adjourn the meeting. Roll call vote was taken. Motion carried unanimously. The meeting was adjourned at 5:33 PM.

Dennis D. Green, Secretary/Treasurer

Karl Jordan, Chairman