

Housing Authority of the City of Pekin
Board of Commissioners Agenda
December 14, 2021, Regular Meeting
4:30 P.M.

ITEM **DESCRIPTION**

1. Approval of the Minutes of the November 9, 2021, Regular Meeting.
2. Approval of Accounts Payable for Public Housing in the amount of \$84,302.39
3. Approval of Accounts Payable for Green Valley Apartments in the amount of \$2,293.47
4. Approval of Accounts Payable for Meadow View in the amount of \$4,000.48
5. Approval of Accounts Payable for Mackinaw Apartments in the amount of \$4,363.92
6. Approval of Accounts Payable for Delavan Apartments in the amount of \$1,851.63
7. Approval of Accounts Payable for Business Activity Account in the Amount of \$24,030.84
8. Review of the September 2021 Financial Reports for the Public Housing, Green Valley, Meadowview, and Mackinaw Apartments. Review of the October 2021 Financial Statements for the Delavan Apartments
9. **Public Presentation:**
10. **Commissioners Training:**
 NONE
11. **Old Business:**
 - A. Resolution No.2666 - Request Authorization to Award a Contract in the Amount of \$425.00 per occurrence, to Green Fox Lawn Maintenance for Snow Removal at the Broadway, Park Ridge Estates and Mackinaw Apartments
 - B. Resolution No.2667 - Request Authorization to Award a Contract in the Amount of \$65.00per occurrence, to David Burling Excavating Inc for Snow Removal at Golden Arms Apartments
 - C. Resolution No.2668 - Request Authorization to Award a Contract in the Amount of \$255.00 per occurrence, to Backwoods Tree Services for Snow Removal at the Green Valley, Meadowview and Delavan Apartments.

12. New Business:

NONE

CONSENT AGENDA

1. Resolution No. 2669-Authorization to Write Off Items in The Fixed Asset Inventory for Public Housing in The Amount of \$ 1,113.00
2. Resolution No. 2670 – Authorization to Write Off Past Due Accounts for the Delavan Apartments in the amount of \$ \$105.00
3. Resolution No. 2671– Authorization to Charge Off Past Due Tenant Accounts for Public Housing in the amount of \$22,680.78
4. Resolution No. 2672– Authorization to Write Off Past Due Accounts for Green Valley Apartments in the amount of \$3,952.00
5. Resolution No. 2673– Request for Payment No. 1, To Alliance Architecture in the Amount of \$2,635.50,for The Payment of Professional Services for the Replacement of 28 exterior doors at the Broadway Apartments Under CFP Grant II06P044 501-21, Account No. 1480 fees and costs
6. Resolution No. 2674– Request for Payment No. 1, To Alliance Architecture in the Amount

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of \$3,284.35, for The Payment of Professional Services for the Replacement of A-coils & Condensing Units at the Mackinaw Apartments to be paid from the Capital Reserve Account.

7. Resolution No. 2675– Request for Payment to Assisted Housing Risk Management Association in The Amount Of \$200.00 for General and Public Official’s Liability Coverage for The Delavan Apartments from January through April 2022
8. Resolution No. 2676– Request for Payment to Assisted Housing Risk Management Association in The Amount Of \$19,195.58 For Property, Liability, Auto, And Workmen’s Compensation Coverage for Public Housing for January Through April 2022
9. Resolution No. 2677– Request for Payment to Assisted Housing Risk Management Association in The Amount Of \$935.52 For Property, Liability, And Workmen’s Compensation Coverage for The Green Valley Apartments from January through April 2022
10. Resolution No. 2678– Request for Payment to Assisted Housing Risk Management Association in The Amount Of \$985.66 For Property, Liability, And Workmen’s Compensation Coverage for The Meadow View Apartments from January Through April 2022
11. Resolution No. 2679– Request for Payment to Assisted Housing Risk Management Association in The Amount Of \$645.24 For Property, Liability, And Workmen’s Compensation Coverage for The Mackinaw Apartments from January through April 2022
12. Resolution No. 2680 – Request to Retain and Roll Over Certificate of Deposit at First Pekin Savings Bank in the amount of \$100,065.26 with a Term of 12 Months At .20%
13. Resolution No. 2681– Authorization to Renew the Contract with J. Scott Kriegsman for Legal Services, for an additional One Year Term
14. Resolution No. 2682 – Request to Renew the Contract with Truegreen Commercial for application of Fertilizer/Herbicide/ Pesticide, for One-Year at the General Office, Golden Arms Apartments, Park Ridge Estates, Green Valley Apartments, Meadow View Apartments, and Mackinaw Apartments in the amount of \$3,394.52

GENERAL

1. Receive and file the Executive Director’s report for December
2. Receive and file the vacancy report as of November 30, 2021, for Public Housing, Green Valley, Meadow View, and Mackinaw Apartments.
3. Closed Session for the “semi-annual review of the minutes and the discussion of Personnel Matters as mandated by Section 2.06” per 5ILCS 12/02, section (2)(c)(21).