

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF COMMISSIONERS
FOR THE HOUSING AUTHORITY OF THE CITY OF PEKIN

The Board of Commissioners for the Housing Authority of the City of Pekin met on Tuesday June 8, 2021, in the boardroom of the Housing Authority's general office at 1901 Broadway in Pekin, Illinois. The meeting was called to order at 4:30 P.M. by Chairman Karl Jordan with roll call taken and those present as follows:

PRESENT: Commissioner Mary Beth Roffman, Commissioner Sharron Church, Commissioner Dave Volz (by phone) Commissioner Ann Trumpy and Chairman Karl Jordan

ABSENT: None

ALSO, PRESENT: Dennis Green, Executive Director

Chairman Karl Jordan requested the approval of the minutes of the May 11, 2021, Regular Meeting.

MOTION: By Commissioner Mary Beth Roffman, Second by Commissioner Ann Trumpy, to approve the minutes of the May 11, 2021, Annual Meeting.

Roll call vote as follows:

AYES: Commissioner Mary Beth Roffman, Commissioner Sharron Church, Commissioner Dave Volz (by Phone) Commissioner Ann Trumpy and Chairman Karl Jordan

NAYS: None

ABSENT: None

Motion approved

The Chairman next called for a motion to approve the bills for payment for the Public Housing program in the amount of \$77,046.64, as amended.

MOTION: By: Commissioner Ann Trumpy, Second by Commissioner Sharron Church to approve the bills for payment for the public housing program in the amount of \$77,046.64, as amended.

AYES: Commissioner Mary Beth Roffman, Commissioner Sharron Church, Commissioner Dave Volz (by Phone) Commissioner Ann Trumpy and Chairman Karl Jordan

NAYS: None

ABSENT: None

Motion approved

The Chairman next requested a motion to approve the bills for payment for the Green Valley Apartments in the amount of \$3,893.49, as amended.

MOTION: By Commissioner Mary Beth Roffman, Second by Commissioner Ann Trumpy to approve the bills for payment for the Green Valley Apartments in the amount of \$3,893.49.

AYES: Commissioner Mary Beth Roffman, Commissioner Sharron Church, Commissioner Dave Volz (by Phone) Commissioner Ann Trumpy and Chairman Karl Jordan

NAYS: None

ABSENT: None

Motion approved

The Chairman next requested a motion to approve the bills for payment for the Meadow View Apartments in the amount of \$2,489.99, as amended

MOTION: By Commissioner Sharron Church, Second by Commissioner Ann Trumpy to approve the bills for payment for the Meadowview Apartments in the amount of \$2,489.99, as amended.

AYES: Commissioner Mary Beth Roffman, Commissioner Sharron Church, Commissioner Dave Volz (by Phone) Commissioner Ann Trumpy and Chairman Karl Jordan

NAYS: None

ABSENT: None

Motion approved

A motion was then requested to approve the Mackinaw Apartments bills for payment in the amount of \$2,027.20, as amended.

MOTION: By Commissioner Ann Trumpy, Second by Commissioner Mary Beth Roffman to

approve the bills for payment for the Mackinaw Apartments in the amount of \$2,027.20, as amended.

AYES: Commissioner Mary Beth Roffman, Commissioner Sharron Church, Commissioner Dave Volz (by Phone) Commissioner Ann Trumpy and Chairman Karl Jordan

NAYS: None

ABSENT: None

Motion approved

A motion was then requested to approve the Delavan Apartments bills for payment in the amount of \$13,625.66, as amended.

MOTION: By Commissioner Mary Beth Roffman, Second by Commissioner Sharron Church to approve the bills for payment for the Delavan Apartments in the amount of \$13,625.66, as amended

AYES: Commissioner Mary Beth Roffman, Commissioner Sharron Church, Commissioner Dave Volz (by Phone) Commissioner Ann Trumpy and Chairman Karl Jordan

NAYS: None

ABSENT: None

Motion approved

Chairman Karl Jordan then requested a motion to review and file the April Financial Statements for the Public Housing, Green Valley, Meadowview and Mackinaw and Delavan Apartments.

MOTION: By Commissioner Ann Trumpy, Second by Commissioner Mary Beth Roffman to review and file the April Financial Statements for the Public Housing, Green Valley, Meadowview, Mackinaw and Delavan Apartments.

AYES: Commissioner Mary Beth Roffman, Commissioner Sharron Church, Commissioner Dave Volz (by Phone) Commissioner Ann Trumpy and Chairman Karl Jordan

NAYS: None

ABSENT: None

Motion approved

Public Presentation:

There was no one present from the public.

Commissioners Training:

None

Old Business:

None

New Business:

- A. Resolution No. 2630 – Authorization to Request Funds from the Delavan Reserve Account for the purchase of (2) Commercial Speed Queen Coin Operated Washing Machines, in the amount of \$2,948.00

MOTION: By Commissioner Mary Beth Roffman, Second by Commissioner Ann Trumpy to approve the request for funds from the Delavan Reserve Account for the purchase of (2) Commercial Speed Queen Coin Operated Washing Machines, in the amount of \$2,948.00

AYES: Commissioner Mary Beth Roffman, Commissioner Sharron Church, Commissioner Dave Volz (by Phone), Commissioner Ann Trumpy and Chairman Karl Jordan

NAYS: None

ABSENT: None

Motion approved

- B. . Discussion to address the Board Attorney change of firms.

MOTION: By Commissioner Mary Beth Roffman, Second by Commissioner Ann Trumpy to retain J. Scott Kriegsman as the attorney for the Pekin Housing Authority

AYES: Commissioner Mary Beth Roffman, Commissioner Sharron Church, Commissioner Dave Volz (by Phone), Commissioner Ann Trumpy and Chairman Karl Jordan

NAYS: None

ABSENT: None

Motion approved

Chairman Karl Jordan then addressed the Consent Agenda asking if there were any items to be pulled for discussion. None were pulled for discussion

The Chairman requested a motion to approve Item(s) No.1-8 of the Consent Agenda.

1. Resolution No. 2622- Request for Payment No. 3, To Alliance Architecture in the Amount Of \$1,203.00 For the Payment of Professional Services for The Replacement of The Dumpster Enclosures, Pads, Sidewalks, And Enclosures at Park Ridge Estates Under CFP Grant II06P044 501-19
2. Resolution No. 2623-Request for Payment to Assisted Housing Risk Management Association in The Amount Of \$200.00 for General and Public Official's Liability Coverage for The Delavan Apartments from July through September 2021
3. Resolution No. 2624 – Request for Payment to Assisted Housing Risk Management Association in The Amount Of \$18,181.27 for Property, Liability, Auto, And Workmen's Compensation Coverage for Public Housing for July Through September 2021
4. Resolution No.2625 – Request for Payment to Assisted Housing Risk Management Association in The Amount Of \$912.32 For Property, Liability, And Workmen's Compensation Coverage for The Green Valley Apartments from July through September 2021
5. Resolution No.2626 – Request for Payment to Assisted Housing Risk Management Association in The Amount Of \$949.74 For Property, Liability, And Workmen's Compensation Coverage for The Meadow View Apartments from July Through September 2021
6. Resolution No.2627 – Request for Payment to Assisted Housing Risk Management Association in The Amount Of \$628.67 For Property, Liability, And Workmen's Compensation Coverage for The Mackinaw Apartments from July through September 2021
7. Resolution No.2628- Authorization to Charge Off Past Due Tenant Accounts for Public Housing in the amount of \$476.00
8. Resolution No.2629- Authorization to Write Off Past Due Accounts for Green Valley Apartments in the amount of \$217.00

MOTION: By Commissioner Ann Trumpy, Second by Commissioner Sharron Church to approve items 1-8 of the Consent Agenda

AYES: Commissioner Mary Beth Roffman, Commissioner Sharron Church, Commissioner Dave Volz (by Phone), Commissioner Ann Trumpy and Chairman Karl Jordan

NAYS: None

ABSENT: None

Motion approved

General

1. Receive and file the Executive Director's report for June
2. Receive and file the vacancy report as of May 31, 2021, for Public Housing, Green Valley, Meadow View, and Mackinaw Apartments.

A motion was made by Commissioner Ann Trumpy, seconded by Commissioner Mary Beth Roffman, to Receive and file the Executive Director's June Board Report and the May vacancy report for Public Housing, Green Valley, Meadow View, and the Mackinaw Apartments. Roll call vote was taken. The Motion carried unanimously.

3. Closed Session for the "semi-annual review of the minutes as mandated by Section 2.06" per 5ILCS 12/02, section (2)(c)(21) and "The Purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired", By Section 2, Item 5 5ILCS 120.

The "Closed Session" was cancelled and will be rescheduled to review the minutes.

A proposal received from Byron Schrock regarding the transfer of the Country Lane Manor Apartments was discussed in open session with no action taken

Having completed all business for the evening, the Chairman called for a motion to adjourn. A

motion was made by Commissioner Ann Trumpy, seconded by Commissioner Mary Beth Roffman to adjourn the meeting. Roll call vote was taken. Motion carried unanimously. The meeting was adjourned at 5:18 PM.

Karl Jordan, Chairman

Dennis D. Green, Secretary/Treasurer